



MEGHALAYA BASIN DEVELOPMENT AUTHORITY (MBDA)

C/o Meghalaya State Housing Financing Cooperative Society, Upper Nongrim Hills,
Behind Bethany Hospital, Shillong, East Khasi Hills District, Meghalaya - 793003
(Reg No. SR/MBDA - 4/11 OF 2011)

Phone: +91-364- 2522921/2522992

Website: www.mbda.gov.in, E-mail: admin.mbda@gov.in

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Office Order

In the interest of ensuring smoother, faster, and more effective implementation of Project activities under the project "Project for Community Based Forest Management and Livelihoods Improvement in Meghalaya (MegLIFE)", implemented by the Meghalaya Basin Development Authority (MBDA) hereby delegates financial powers to the Deputy Project Director (DPD), MegLIFE, subject to the following provisions:

1. Delegation of Financial Power:

The Deputy Project Director (DPD) is hereby authorized to accord financial approval for expenditures up to Rs.1,00,000/- (Rupees One Lakh only), subject to administrative approval from the Additional Project Director, MegLIFE.

2. Scope of Delegation:

The delegated power shall be strictly confined to:

- Approved Project components and budget provisions;
- Routine operational expenditures;
- Training, workshops, field-level activities;
- Other urgent and time-sensitive activities necessary for effective Project implementation.

3. Financial Controls and Accountability:

The delegated authority shall be exercised in strict compliance with:

- Applicable financial rules and procurement procedures;
- Existing accounting, reporting, audit, and oversight mechanisms of MBDA.

This has the approval of the Governing Body of the MegLIFE Project. This Notification shall come into force with immediate effect until further orders.

 // By Order //

(Dr. Vijay Kumar D, IAS)
Commissioner & Secretary,
Planning, Investment Promotion
& Sustainable Development Dept, Govt. of Meghalaya
Deputy Chief Executive Officer, MBDA
Project Director, MegLIFE, MBDA



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Memo No. MBDA/JICA/2022/1740/2734

Dated: Shillong, the 05th June, 2026

Copy to:

- 1 The Director, MBDA-for kind information
- 2 The Deputy Project Director, MegLIFE, MBDA-for necessary action
- 3 The Chief Finance Officer, MBDA- for necessary action
- 4 The Senior Manager, F&A, MegLIFE, MBDA- for necessary action

(Gavade Sachin Shankar, IFS)

Addl. Secretary to the Govt. of Meghalaya

Executive Director, MBDA

Additional Project Director

MegLIFE, MBDA, Shillong