

Office of the Project Director
Community-based Forest Management and
Livelihoods Improvement in Meghalaya
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Meghalaya Livelihood Improvement
through Forest Enhancement



Meghalaya Basin
Development Authority



Japan International
Cooperation Agency

No. PLN/MBDA/02836/2024 (NF) /2046

Dated: Shillong, the 24th June, 2025

Office Order

Sub- Amendments for Payment of Remuneration for field data collection by VCFs
for preparation of FMP in MegLIFE villages

Ref- (i) Memo No. PLN/MBDA/02836/2024 (NF)/1909 dt. 10th Sep, 2024

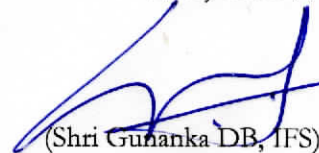
(ii) Memo No. PLN/MBDA/02836/2024 (NF)/2009 dt. 17th Oct, 2024

With reference to the office orders mentioned above, the following amendments regarding the payment to VCFs for field data collection related to the preparation of Forest Management Plans (FMPs) have been made by the MegLIFE Project. These changes will remain in effect until further order:

- Rs. 500 per day shall be paid to the VCFs upon completing field data collection for a minimum of 4 plots per day.
- For any additional plots surveyed beyond the initial 4 plots in a day, VCFs shall be paid an extra Rs. 100 per plot.
- In cases where VCFs require overnight stays to complete FMP data collection, a night halt allowance @Rs.500/night shall be paid.
- TA/DA shall be paid to the VCFs according to the entitlements specified in the MBDA norms.

The expenditure incurred against the payments for field data collection shall be booked under the Major Head **1.4 Conservation of forests in good Conditions** subhead **1.4.1 Constitution of CR and preparation for CR management plan.**

// By Order //


(Shri Gunanka DB, IFS)

Addl. Secretary to the Govt. of Meghalaya
Additional Project Director
MegLIFE, MBDA Shillong

Memo No. PLN/MBDA/02836/2024 (NF) /2046

Dated: Shillong, the 24th June, 2025

To:

1. Finance Team, SPMU
2. DPMs/BPMs
3. PA, Finance, DPMU/BPMU

-for necessary action

Copy to:

1. The Project Director, MegLIFE, MBDA, Main Secretariate Building, Shillong
2. The Deputy Project Director, MegLIFE, MBDA



Technical Specialist, Project Management
MegLIFE, MBDA, Shillong