

**Office of the Project Director
Community-based Forest Management and
Livelihood Improvement in Meghalaya**

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Meghalaya Livelihood Improvement
through Forest Enhancement



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Development Authority



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Cooperation Agency

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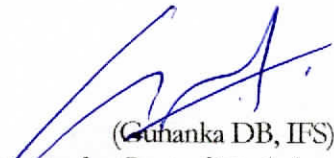
MegLIFE Review Meeting of MegLIFE DPMUs

Date -4th to 5th Nov, 2024,
Venue – SPMU Conference Hall, Shillong

SL. No	Agenda	Decision	Timeline												
1	Finance Related	Details of unspent balance at VPICs and DPMUs were discussed and following decisions are taken- - DPMs will share activity wise amount pending for release of payments in the VPIC in the following format breakdown of unspent funds <table> <tr> <td>Activities completed</td> <td>Payments made</td> <td>Payments pending</td> <td>Un transferred VPIC Fund at DPMU</td> <td>DPMU Balance</td> <td>Remarks</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table> - DPMs will submit plan for utilization of balance fund by Dec,24 - BPMs shall organize block wise adjustment melas involving VPIC members for adjusting all pending payments - DPMs will share community hall wise savings and plan for utilization - Monthly financial closure to be done by finance team and reviewed. - SPMU team shall supervise all the above activities so that these can be completed within stipulated time - Finance data to be weekly updated in the MIS	Activities completed	Payments made	Payments pending	Un transferred VPIC Fund at DPMU	DPMU Balance	Remarks							By 30 th Nov,24
Activities completed	Payments made	Payments pending	Un transferred VPIC Fund at DPMU	DPMU Balance	Remarks										
2	Soil & Water Conservation Structure	Details of targets assigned to blocks were discussed and following decisions are taken- - All districts to ensure that estimates for all feasible sites are submitted by November. - SWC vertical heads to add an additional column for actual sites visited along with Feasibility column. - All DPMs to review their own targets. to ensure that all SWC activities are in place as per the deadline. - Day wise activity calendar of field engineers for achieving SWC construction targets shall be submitted to SPMU by 12th Nov,24 - SPMU GIS team shall provide the drainage density maps of VPICs with identified critical water sources with SWC verticals heads of SPMU. - Field Engineers (FEs) shall use the drainage density maps for selecting feasible sites for the construction of SWC structures in consultation with the community. - All FEs shall submit the day-wise calendar of each month detailing the activities to be taken up by them on that particular day. - DPMs to ensure that all estimates of feasible sites are to be submitted to SPMU for sanction as and when prepared.	By 30 th Nov,24												

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		- For districts with RFE issues shall proceed with RFQ and if the amount exceeds SOR, get approval from SPMU. - All Districts to Complete SWC and FPA feasibility checks by November and no extensions beyond November.	
3	Implementation of Springshed Treatment Plans (DTRs) Prepared by MISC	Issues are discussed in detail and following decisions are taken- - DPMUs shall submit the MOA/NOC to SPMU for issuing of sanction by 30th Nov,24 - DPMs shall meet the private land owners who are hesitating to give land for implementation of suggestions of DTRs.	By 30 th Nov,24
4	Plantations	Issues are discussed in detail and following decisions are taken- - Post plantation survey to be completed by 30th Nov,24 - Only 60 out of 175 plots of post plantations ground truthing survey by SPMU verticals have been completed, the rest shall be completed by 1st week of Dec, 24	By 30th Nov,24 By 1st Week of Dec,24
5	Community Nursery	2775 beds are continuing, issues related to this are discussed in detail and following decisions are taken- The DPMs shall not approve the request of VPICs who have community nursery with a survival rate lower than 60%	-
6	Community Hall	- The Community halls those have completed upto 3rd Phase shall complete the construction by Dec,24. - The Community halls those have completed upto 2nd Phase shall complete the construction by March,24.	Dec,24 March,25
7	Villages with Issues	Villages which are willing to participate in Project activities but do not have land for plantations shall continue other project activities like SWC, IGA etc.	-
8	SALT Model Farms	Soil testing of the 22 blocks, shall be submitted to laboratory by November	By 30 th Nov,24
9	Exposure Visit	Inter district exposure visits shall be started by Nov, 24	By 30 th Nov,24
10	Bamboo Mission activities	- Block wise awareness program on bamboo usage shall be completed by Dec, 24 - SPMU shall organize TOT on bamboo usage for VPIC members and share awareness material with master trainers.	Dec,24
11	Microplanning	Microplanning along with approval from DPM shall be completed by Jan 25	Jan,25
12	Business plan of IVCS	Following business plans are discussed in detail – - Areca nut aggregation - Piggery fattening and breeding unit - Lakadong turmeric slicing and aggregation - Potato aggregation - Banana aggregation - Broom grass aggregation and broom making Corrections were suggested and DPMs were asked to submit the revised plans and share with consultant, Agri PMU for further review.	By 20 th Nov,24
13	Standalone villages	The VPICs which can not be linked with any IVCS due to various reasons, in those villages SHGs will act as aggregation point for agro commodities and supply to IVCS.	By 30 th Nov,24

SL. No	Agenda	Decision	Timeline
		• In these standalone villages Revolving Fund account shall be opened at bank and bank account of SHGs shall also be opened for disbursing loan to SHGs. • Detail guidelines in this context will be issued from SPMU and orientation of IGA staff will also be organized.	
14	SHG Gradation	• To achieve the target of SHG onboarding under the Project, C grade SHGs are to be handhold for upgrading them to grade B.	-


 (Guhanka DB, IFS)
 Joint Secretary to the Govt of Meghalaya
 Executive Director, MBDA
 Additional Project Director
 MegLIFE, MBDA, Shillong

No. MBDA/JICA/275/2022/2048.

Dated: Shillong, the 19th Nov, 2024

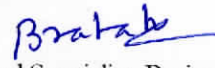
To:

1. All Concerned-for necessary action

Copy to:

1. The Project Director, MegLIFE, MBDA, Main Secretariate Building, Shillong -
2. The Deputy Project Director, MegLIFE, MBDA

for favour of kind information


 Technical Specialist, Project Management
 MegLIFE, MBDA, Shillong