



No. PLN/MBDA/

Dated: 11th April 2025

NOTIFICATION

This is to inform you that the MegLIFE Knowledge Management (SPMU) will be organising a Training cum Workshop on the Basics of Photography for all the VCFs across the districts in the Khasi-Jaintia region on 16th and 17th April 2025.

The respective DPMUs are requested to arrange suitable venues, taking into consideration the accessibility and distance from the villages.

It is to be noted that there will be a photo walk after the training session therefore, the DPMs are to arrange a field visit to any completed MegLIFE SWC/EPA interventions nearby the venue.

This training will be organised to train the VCFs with the necessary skills to effectively capture and document project activities in the villages, covering pre-implementation, implementation, and post-completion stages of interventions.

It is mandatory for the Knowledge Management Nodal staffs from all concerned blocks and districts to attend the training as per the programme schedule attached in Annexure-1.

All expenditures for conducting these trainings shall be booked as per the training budget and district wise approved travelling allowance.

Expenditure for the training shall be booked under the Major Head-3.1 Capacity Development and Sub Head 3.1.2 'Training, Exposure Visits and Workshops'.


(Shri Wankit Kupar Swer)
Deputy Project Director
MegLIFE, MBDA, Shillong

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To:

1. All concerned.

Copy To:

1. All DPMs, MegLIFE Project, for kind information.
2. All BPMs, MegLIFE Project, for kind information.
3. APD, MegLIFE Project, for kind information.

Programme Module for Khasi, Jaintia Region

Date: 16th April – 17th April 2025

Time	Session	Resource Person
09:00AM -10:00 AM	Registration & Breakfast	
10:00 AM- 10:30 AM	Introduction Session	KM SPMU Team
10:30 AM- 12:00 PM	Basics of Photography	KM SPMU Team
12:00 PM- 01:00 PM	Orientation on Before, During, After of interventions.	KM SPMU Team
01:00 PM- 02:00 PM	LUNCH	
02:00 PM onwards	Field Visit for Photo Walk	KM SPMU Team