

**Office of the Project Director
Community-based Forest Management and
Livelihood Improvement in Meghalaya**

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Meghalaya Livelihood Improvement
through Forest Enhancement

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Meghalaya Basin
Development Authority



Japan International
Cooperation Agency



www.mbda.gov.in

No. MBDA/ JICA/2022/1087/

Dated: Shillong the 4th April, 2025

Meeting Minutes

Subject : Meeting Minutes on a meeting held for seeking support in “Providing Person for Capacity Building to MegLIFE Project ” held at MegLIFE conference hall on the 1st April 2025

Participants in the Meeting

1. Gunanka DB, IFS, APD, MegLIFE, MBDA Government of Meghalaya.
2. Shri Sumarlang Kharluiki, Director, MAMATI, Department of Agriculture & FW, Government of Meghalaya.
3. Dr(Mrs) S.Nongbet Assistant Director (VIPR) A.H Veterinary Department Government of Meghalaya.
4. Shri B.C Hajong D.A (R&T) Department of Agriculture & FW, Government of Meghalaya.
5. Dr(Mrs) A Chyne, Deputy Director (Admn) A.H Veterinary Department Government of Meghalaya.
6. Dr. M.Devika Jana, Faculty (DPD) MAMATI, Department of Agriculture & FW, Government of Meghalaya.
7. Shri Wankit Swer, Deputy Project Director, MegLIFE. MBDA, Government of Meghalaya.
8. Shri. Saurabh Bose, AGM, MLAMP, MBMA, Government of Meghalaya.
9. Shri.Nangteibor Shabong, AGM, Livelihood MegLIFE Cum AGM MSBM, MBDA Government of Meghalaya.

Backgorund :

As part of the JICA funded MegLIFE Project, MBDA, it is mandated to implement Income Generation Activities that will enable communities to reduce dependency on unsustainable use of forest .

To support this initiatives MBDA is looking to collaborate with relevant technical departments in conducting training and capacity building of selected project beneficiaries to enable the implementation of the various income generating activities.

In this regards, a meeting was called to discuss the proposed collaboration on the potential way forward.

Agenda discuss and action Agreed.

1. A joint meeting will be held between concerned Department and MBDA to provide orientation and awareness to all District Official of the concerned Department.
2. A Joint Workshop will be held between concerned department and MBDA to collaboratively Develop Training Module required for this training.
3. Support of Human Resource on Technical Knowledge as resource person : All Department agree to extent their support based on subject to this initiatives.
4. It is agreed that the Training will be held at existing department training centre or Prime Hub where available. In case of non availability of facilities in any district, the training can be done in any available facility of neighboring centre.
5. The cost of the training shall be borne by MBDA

Yours sincerely

Additional Project Director
MegLIFE, MBDA, Shillong

Copy to:

1. Project Director, Meglife, For Kind information.
2. Director, A.H & Veterinary Department for kind Information and sharing with District official of the department to extent support.
3. Director, MAMATI, Department of Agriculture & Farmers Welfare for kind information and necessary action.
4. Deputy Project Director (DPD), MegLIFE for favour of kind information
2. AGM, Livelihood, MegLIFE for kind information and necessary action.
3. All District Project Managers, MegLIFE for kind information and necessary action.
4. All Block Project Managers, MegLIFE for kind information and necessary action.
5. All IGA staff, MegLIFE for kind information and necessary action.



Additional Project Director
MegLIFE, MBDA, Shillong